

Vice Principal (Secondary & 6th Form)

Employer:	Kajonkiet International School, Phuket
Contract Type:	Full Time
Contract Term:	Fixed Term
Posted:	Monday 5 October 2026
Closing Date:	Thursday, 5 November 2026
Job Starts:	Monday 19 April 2027

Kajonkiet International School is a co-educational day school for children aged 2-18 years, following the National Curriculum for England. Our students belong to a friendly, caring community that promotes respect and responsibility. Within creative, dynamic learning environments, our enthusiastic and aspirational pupils are engaged and extended by passionate, supportive teachers.

With clear ambitions to become one of the region's top-performing schools providing an exhilarating international education, we are seeking to appoint an outstanding Vice Principal (Secondary & 6th Form) to join the school in April 2027.

The Opportunity

As a key member of the Senior Leadership Team working closely with the Principal, the Vice Principal (Secondary & 6th Form) will lead the Secondary and Sixth Form phases of the school through the next stage of development.

Key Responsibilities

- Strategic Planning & School Improvement: Contributing to the the design of and leading, implementation, and evaluation of the School Development Plan (SDP); driving self-evaluation processes, tracking student progress, ensuring continuous curriculum excellence, and reporting directly to the Board of Directors.
- Accreditation Leadership: Directing the school's ongoing WASC accreditation processes, self-studies, and institutional action plans, while ensuring continuous compliance and alignment with international standards across Secondary and 6th Form.
- Operational & Academic Leadership: Promoting, driving, and maintaining a culture of academic purpose, discipline, and ambition across Secondary and 6th Form, while embedding the school's mission, values, and ethos.
- Deputising for the Principal: Acting on behalf of the Principal in their absence, working in parallel with the Vice Principal (EYFS & Primary).

- **Line Management & Staff Development:** Line managing the Assistant Principal (Secondary and 6th Form), Heads of Department, and Phase Leaders; leading the staff appraisal programme and designing a high-impact academic INSET/CPD strategy.
- **Safeguarding & Student Welfare:** Playing a leading role in monitoring, overseeing, and enhancing safeguarding and child protection provisions across Secondary and 6th Form phases.
- **Community Engagement & Admissions:** Collaborating with the Principal, Marketing, and Admissions teams to enhance the school's regional and global presence and engage effectively with the wider community.

About You

The successful candidate will be an outstanding, fully qualified teacher and leader with a pioneering spirit, an innovative outlook, and an unwavering commitment to teamwork.

We are looking for a candidate who has:

- Proven leadership experience or the potential and ambition to step up to senior leadership.
- A strong track record of driving high standards of teaching, learning, and student achievement.
- High professional standards, exceptional communication skills, and the ability to inspire students, staff, and parents.
- Relevant National Professional Qualifications (NPQs), which would be an advantage.
- Energy, enthusiasm, humour and a genuine commitment to the holistic education and wellbeing of young people.

How to Apply

Further details, including job description and the application form, are available on the school website: www.kisp.academy

- **Closing Date:** Thursday, 5 November 2026
- **Initial Online Interviews:** Week commencing Monday, 16 November 2026 (or sooner)

Please note: Interested school leaders are encouraged to submit applications as early as possible. If an ideal candidate is identified, the school reserves the right to make an

immediate appointment prior to the closing date. Only completed Kajonkiet International School application forms will be considered.

Kajonkiet International School is committed to safeguarding and promoting the welfare of children and young people. Rigorous background checks and safer recruitment procedures will be strictly enforced.