



Job Title: School Nurse

Job Purpose

The School Nurse is responsible for providing high-quality healthcare and first aid support to students and staff, promoting health and wellbeing across the school community, and maintaining a safe and healthy school environment. The role works closely with students, parents, teachers, school leadership, and external healthcare providers to ensure appropriate care and support for students with medical needs.

Key Responsibilities

Student Healthcare & First Aid

- Provide first aid and appropriate nursing care to students and staff who are unwell or injured.
- Assess students presenting with illness, injury, or other health concerns and determine appropriate action.
- Manage the school medical room, ensuring it is clean, safe, well-equipped, and appropriately stocked.
- Respond promptly to medical emergencies and coordinate emergency medical assistance when required.
- Administer medication in accordance with school policy and appropriate parental/medical authorisation.
- Support students with ongoing medical conditions, allergies, disabilities, or other healthcare needs.

Medical Records & Health Monitoring

- Maintain accurate, confidential, and up-to-date medical records for students and staff.
- Maintain records of accidents, injuries, medication administration, and health-related incidents.
- Ensure individual healthcare plans and emergency care plans are maintained and communicated to relevant staff.
- Monitor student health concerns and follow up with parents or relevant staff where appropriate.

Health, Safety & Wellbeing

- Promote good personal hygiene, healthy lifestyles, and positive health and wellbeing practices across the school.
- Support the school with infection prevention and control measures and respond appropriately to communicable diseases.
- Provide health advice and guidance to students, parents, and staff within the scope of professional practice.
- Contribute to health education initiatives, workshops, and awareness campaigns.



- Support the school in maintaining appropriate standards of health, hygiene, and medical safety.

Safeguarding & Student Welfare

- Follow the school's safeguarding and child protection policies and procedures at all times.
- Recognise and report safeguarding concerns in accordance with school procedures.
- Maintain appropriate professional boundaries and confidentiality when working with students.
- Work collaboratively with the Designated Safeguarding Lead and pastoral teams where health concerns may affect a student's welfare or wellbeing.

School Community & Professional Collaboration

- Communicate professionally and sensitively with parents and guardians regarding student health matters.
- Liaise with hospitals, clinics, doctors, and other healthcare professionals when required.
- Provide appropriate medical guidance to teachers and support staff, particularly regarding students with specific medical needs.
- Support school trips, sporting events, residential activities, and other school activities where medical support is required.
- Participate in staff training and professional development relevant to the role.

Working Relationships

The School Nurse will work closely with:

- Principal and Senior Leadership Team
- Designated Safeguarding Lead and Safety Officer
- Teachers and Teaching Assistants
- Parents and Guardians
- School Counsellor / Pastoral Team
- School Administration and HR
- External medical and healthcare providers

Qualifications & Experience

- Recognised nursing qualification and valid professional registration/licence to practise.
- Previous experience working as a nurse in a school, paediatric, community, or similar setting is desirable.
- Experience working with children and young people is highly desirable.



- Good understanding of first aid, emergency care, infection control, and medication management.
- Knowledge and understanding of safeguarding and child protection principles.
- Good English communication skills, both written and spoken.
- Good organisational, record-keeping, and interpersonal skills.
- Ability to remain calm and make appropriate decisions in emergency situations.
- A caring, approachable, and professional manner with students, parents, and colleagues.

Personal Attributes

- Compassionate, patient, and child-centred approach.
- Professional, reliable, and discreet.
- Strong communication and interpersonal skills.
- Able to work independently while being an effective member of a multidisciplinary school team.
- Good judgement and attention to detail.
- Commitment to promoting the health, safety, wellbeing, and safeguarding of children.